

## **Notes to confirm the attendance in New Student Orientation Day 2024**

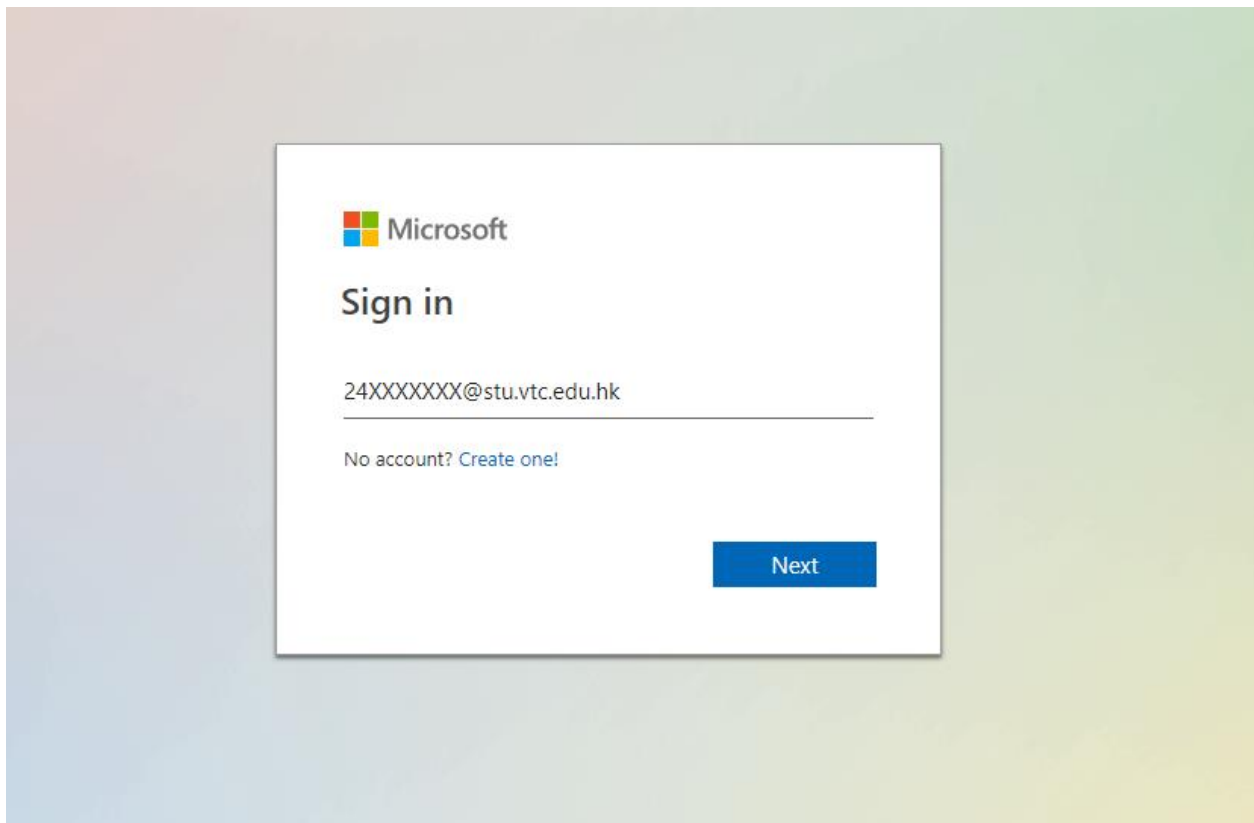
THEi students should confirm their attendance in the New Student Orientation Day 2024, for:

1. **Student Engagement Activities**; and
2. Welcoming Session, Student Services Information Sessions and Department-based Programme Briefing Sessions;

Prior to the New Student Orientation Day Registration, new students should follow instructions from the Registry to activate THEi email account and other VTC systems. The email account will be activated one day after student registration.

### ***Enrolment for the **Student Engagement Activities**, Student Service Information Sessions and Department-based Programme Briefing Sessions***

Please go to <https://forms.office.com/r/jDLDBq4CxY>, and enter your Student Email (e.g. 24XXXXXXX@stu.vtc.edu.hk) to sign in. You will be redirected to the VTC login page.



The screenshot displays a Microsoft sign-in interface. At the top left is the Microsoft logo. Below it, the text 'Sign in' is centered. Underneath, there is an email address field with the text '24XXXXXXX@stu.vtc.edu.hk'. Below the field is a horizontal line. Further down, there is a link that says 'No account? Create one!'. At the bottom right of the form area is a blue button labeled 'Next'.

1. Login with your Student Email (e.g. 24XXXXXXX@stu.vtc.edu.hk) and Password.



2. You will then see the form with the title “**New Student Orientation 2024 Enrollment form**”.

# New Student Orientation Day 2024 Enrolment Form

New students are highly encouraged to join the Orientation and Programme Briefing Day of your home-based department. You will be welcomed and meet the THEi family, including the President, Vice President (Academic), Vice President (Operation and Enterprise), Head of Department, your academic programme team and fellow schoolmates to learn about the important information such as Academic Rules and Regulations, Graduation Requirements, and other student services.

## •For students of

1. **Department of Sport and Recreation (DSR),**
2. **Department of Hospitality and Business Management (DHBM),**
3. **Department of Design and Architecture (DDA),**
4. **Department of Digital Innovation and Technology (DDIT),**
5. **Department of Construction, Environment and Engineering (DCEE/Horticulture Arboriculture and Landscape Management (HALM) only)**

Date: 20 August 2024 (Tuesday)

Time: 10:00am - 5:30pm

Venue: Multi-Purpose Hall & Exhibition Hall, Chai Wan Campus

Medium of the Student Engagement Activities: **Cantonese** (Registration start at 9:45am)

Medium of the Department-based Programme Briefing Sessions and Student Services Information Sessions: **English** (Registration start at 12:45pm)

## •For students of

1. **Department of Construction, Environment and Engineering (DCEE)**
2. **Department of Food and Health Sciences (DFHS)**

Date: 22 August 2024 (Thursday)

Time: 10:00am - 5:30pm

Venue: Assembly Hall, Lecture Theatre 5, Tsing Yi Campus

Medium of the Student Engagement Activities: **Cantonese** (Registration start at 9:45am)

Medium of the Department-based Programme Briefing Sessions and Student Services Information Sessions: **English**

3. After inputting personal particulars, click the box to select your home-based department and programme (DSR as an example) .

4. Department \*

- Department of Sport and Recreation (DSR)
- Department of Hospitality and Business Management (DHBM)
- Department of Design and Architecture (DDA)
- Department of Digital Innovation and Technology (DDIT)
- Department of Construction, Environment and Engineering (DCEE/Horticulture Arboriculture and Landscape Management (HALM))
- Department of Construction, Environment and Engineering (DCEE)
- Department of Food and Health Sciences (DFHS)

5. Program (DSR) \*

- Bachelor of Social Sciences (Honours) in Sports and Recreation Management
- Bachelor of Social Sciences (Honours) in Sports Coaching

6. Entry Year \*

- Year 1
- Year 3

4. After choosing your department and programme, click the box to confirm your attendance to the “Student Engagement Activities”.

7. Student Engagement Activities \* 

Yes, I confirm my attendance for the Student Engagement Activities - 9:45am, 20 August 2024 (Tuesday) at Chai Wan Campus

No, I will not attend this session


5. Then, click the box to confirm your attendance to the “Department-based Programme Briefing Sessions and Student Services Information Sessions”.

8. Department-based Programme Briefing Sessions and Student Services Information Sessions 20 Aug 2024 (Compulsory Session) \* 

Yes, I confirm my attendance for the Department-based Programme Briefing Sessions and Student Services Information Sessions - 12:45pm, 20 August 2024 (Tuesday) at Chai Wan Campus

6. Finally, specify if you have any special needs and click the “Submit” button for submission.

9. Please specify if you have any special needs that would like to alert THEi for arrangement of the New Student Orientation Day (Optional)



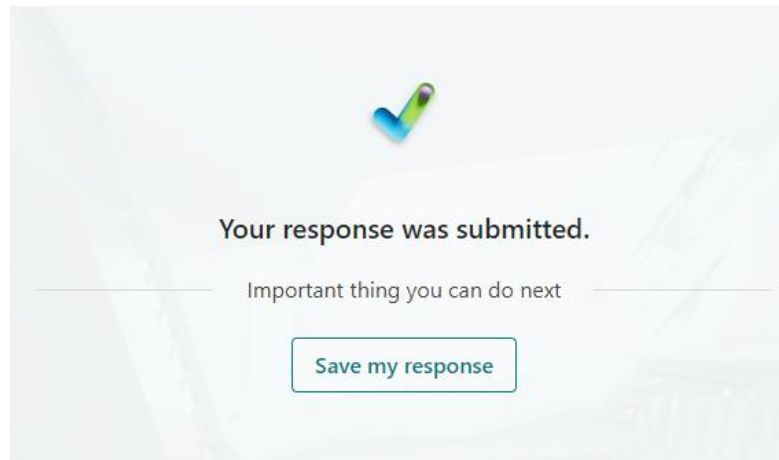
e.g. Arranging accessible barrier-free pathway for physical disability.  
The Student Development Office will contact you for further arrangement.

Enter your answer

Yes, I have special needs

No, I do not have special needs

7. You will see this interface if you have successfully submitted your activity enrolment.



Should you have any enquiries, please contact Student Development Office at [thei-sdo@thei.edu.hk](mailto:thei-sdo@thei.edu.hk) or by phone at 3890-8133(Chai Wan campus) / 2176-1400(Tsing Yi campus).

**-End-**